



Regd.No:- FIR/02459/2024-2025

FOCUS COMPUTER

Institute of Technology

An Autonomous Institution Registered Under the Public Trust & Society Act Govt. of India.
Regd. Under Ministry of MSME Government of India

Certificate

Sr. No.306

Enrollment No: : UP/FZD1141/306
This Certificate is awarded to : ALTAF ALI S/O ASIM ALI
On Successful Completed of the Course : Advanced Diploma in Computer Application(ADCA)
Duration : 12 Month
From Our Authorised Study Center : Focus Computer Institute Of Technology
Date of Issue : 21/04/2026
Place of Issue : Firozabad
Employable Skills In The Year : 2025-2026



Sr. No.	Subject	PERFORMANCE
1.	Computer Fundamental	"A"
2.	Operating System	
3.	Microsoft Office (M.S.Word, M.S.Excel, M.S.Power Point)	PERCENTAGE
4.	Desktop Publishing (CorelDRAW, Photoshop)	
5.	Basic Tally Prime With GST	81%
6.	Basic Internet	
7.	Typing (E+H)	RESULT
8.	HTML & Frontage Page	
9.	Practical	Pass

A= Excellent (80% & above), B= Very Good (60% & above)
C= Good (40% & above), D= Fair (Below 40%)



Chairman / Director

Head Office: Naseer Ganj, Kashmiri Gate Chauraha, Firozabad 283 203